



Eastbrook School
Part of the Barking Abbey Family



New Starter Induction 2025- 26



Secondary School

Welcome to Eastbrook Secondary School

Welcome to Eastbrook School and what will be your educational journey of discovery, success and belonging. Thank you for choosing to take this journey with us and becoming part of the Eastbrook family.

All students are given the opportunity and platform to work, study hard and achieve in all aspects of the curriculum, in and outside of the classroom. We believe that all students should demonstrate good character in all aspects of their life and our curriculum is built around our PROUD Habits, **Principled, Resilient, Open, Understanding and Disciplined**. We are a School of Character which allows students to demonstrate these habits to offer a full and rounded educational experience.

We are very fortunate to have a very new school site, which offers some of the best teaching facilities in the area. Our science labs, art and photography classrooms, technology facilities, high spec music and drama facilities and equipment, and multiple sports halls and equipment are second to none. All of which give students the best platform for high quality teaching and learning, where teachers can teach, and learners can learn.

We have three key aims for all students that attend Eastbrook School.

- **For all students to strive for Excellence.**
- **For all students to feel that they Belong.**
- **For all students to have the platform to Succeed.**

Our students are encouraged to work and study hard to achieve all they are capable of academically and of equal importance, to ensure that they become well-rounded citizens; who demonstrate good character habits in all aspects of their personal and professional lives.

Standards and expectations are high, we lead a distinctive learning community, and we purposefully and explicitly prioritise the development of students' character and academic accomplishments in equal measure, so that they flourish as socially aware, skilled citizens equipped to take their place in society.

As an Eastbrook student, you will feel safe, challenged and listened to. We will provide you with learning experiences that will prepare you for your future. Ensuring that when you leave, you will leave behind fond memories and experiences that set you up with whatever future you aspire for. We will push you, challenge you and support you to be the best version of yourself.

So welcome, once again to Eastbrook School, and we look forward to joining you on your educational journey, and contributing to a community that you are **PROUD TO BE** part of.

J Gibson

Jamie Gibson – Head of Secondary School



What people are saying about Eastbrook

Ofsted Quotes

'The school is a calm place where all staff are focused on success and aspiration'.

'Leaders ensure that students are safe and happy'.

'Staff consider carefully how to ensure students learn and remember knowledge. They know students well and work hard to support their academic development'.

'On the rare occasions when bullying occurs, staff deal with it effectively'.

Parental Voice

81% of parents agree or strongly agree that their child is happy at school.

82% of parents agree or strongly agree that their child feels safe at school.

83% of parents agree or strongly agree that their child is well taught.

91% of parents agree or strongly agree that there are a good range of subjects offered.

85% of parents agree or strongly agree that their child takes part in clubs and activities.

Student Voice

'Teachers make lessons fun and educational. We share our ideas, emotions and imagination.'

'I like how supportive my teachers are.'

'The school supports me and others, as well as staff.'

'I feel safe talking to my teachers.'

'This school is amazing; the teachers provides lots of opportunities for us as students.'

Feedback from Visitors to the School

'Students reported that they felt safe in school.' - BDSIP

'Students in class were on task and there was no evidence of low level disruption.' – BDSIP

'All classes are focused with very few examples of passive behaviour.' – LBBB DHT

'Good Behaviour for Learning, as students clearly enjoy their learning and teachers make the lessons accessible.' – LBBB DHT

'Students feel supported and make mistakes and learn from them.' – LBBB DHT



The School Day and Key Dates 2025 - 26

Secondary School Timings		
8:25am – 8:35am	School gates open	10 minutes
8:40am – 9:00am	Form Time	20 minutes
9:00am – 10:00am	Period One	60 minutes
10:00am – 11:00am	Period Two	60 minutes
11:00 – 11:25am	Break Time	25 minutes
11:25am – 12:25pm	Period Three	60 minutes
12:25am – 1:25pm	Period Four	60 minutes
1:25pm – 2:10pm	Lunch Time	45 minutes
2:10pm – 3:10pm	Period Five	60 minutes
3:10pm – 4:00pm	After School Detentions	50 minutes

Eastbrook School Term Dates 2025-2026



SEPTEMBER 2025

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2025

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NOVEMBER 2025

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DECEMBER 2025

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29	30	31				

JANUARY 2026

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FEBRUARY 2026

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MARCH 2026

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APRIL 2026

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MAY 2026

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JUNE 2026

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JULY 2026

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AUGUST 2026

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24	25	26	27	28	29	30
31						

3 rd September	First Day of Term (Academic Year)
17 th July	Last Day of Term (Academic Year)
Days Total	190 taught days + 5 Non-Contact (inset) Days + 1 Holiday Day to be taken with appropriate consultation
	Inset Day (staff training, closed to students) (5th December and 20th July Disaggregated for 6 Twilights)
	Staff Holiday Day
	Bank Holiday



The School Uniform

School uniform is an important part of belonging to the Eastbrook community. We believe that the smart appearance of students is an important part of their schooling. This is because education is the preparation for life beyond school and the world of work.

We expect students not only to adhere to the full uniform requirements, but also to be concerned about, and take pride in their general appearance, conforming to the standards expected by the school. Students should remember that correct uniform must be worn to and from school, as well as whilst in school.

Our badge and uniform is recognised within the local and wider community. Students are expected to uphold the Eastbrook character values in school and within our community.

Eastbrook School Uniform can be purchased through Khalsa Schoolwear: khalsaschoolwear.co.uk



Key Stage 3 and 4 COMPULSORY UNIFORM

Item	Compulsory	Banned Items
Footwear	Plain black polishable shoes.	Trainers, sports shoes (unless for PE), flip flops, Crocs, sliders, Ugg Boots or similar casual footwear.
Trousers & Skirts	Plain black smart trousers or knee length pleated or ankle length skirt.	Denim fabric or tight-fitting garments are not accepted, as well as combat trousers, cropped or ¾ length trousers, leggings, shorts, or other casual trousers.
Tops	White school shirt (long or short-sleeved).	Vest tops, t-shirts, polo shirts.
Tie	Eastbrook School Tie.	Other ties or scarves in place of the school tie.
Blazer	Black school blazer with the school badge on pocket.	
Outerwear	Warm plain-coloured coats and hats. Plain scarf.	Hoodies, tech fleeces, brightly coloured puffer jackets, baseball caps, hats, durags and other non-religious head wear.
Jewellery	Studded earrings only and one nose stud permitted.	Rings and bracelets are not permitted for health and safety reasons. Jewellery must be removed during sports lessons.
PE Kit	White polo top, plain black shorts or tracksuit bottoms. Sports socks.	



The School Uniform

EQUIPMENT

All students require a **school bag** which will allow for A4+ sized books to fit inside, without the edges becoming damaged. There are a number of items that a student needs in order to be able to take a full and active part in learning. All students should pack their bag with the following items every night:



- **Knowledge Organiser.**
- **Pencil case** with the following contents: 2 x black writing pens, 1 x green writing pen, 2 x highlighter pens, 2 x sharpened pencils, 1 x rubber, 1 x ruler.
- **Books/folders** for that day.
- **Current reading book.**

OTHER ITEMS

Items	Permitted	Not Permitted
Clothing	Plain black smart V-neck jumper or cardigan. Black jumper for PE. Long sleeved black or white top to wear underneath PE top. Football boots.	A jumper or cardigan of any other colour, or with a pattern, design or logo.
Religious Items	Black headwear. Tie must remain visible if wearing a hijab.	Patterned or coloured headwear.
Make Up & Hair	Natural eye lashes and natural/minimal make up. Natural nails. Natural hair styles.	False eye lashes, false nails, extreme hairstyles.



Attendance & Punctuality

As a school we know the importance that attendance has on a students' achievement and attainment. Research suggests that students whose attendance drops below 90% significantly underachieve when compared with students whose attendance is 95% or above.

All students have an attendance target of 95%

We will work in partnership with parents and carers to ensure that every student can meet their potential. It is crucial therefore that students attend school **each and every day**. Your support in ensuring this happens is greatly appreciated.

Medical and dental appointments should be made **outside of school hours** unless it is a medical / dental emergency. We require evidence of **ALL** medical / dental appointments and students should present these to the school reception.

Please note that if your child is absent this should be reported to the school office before **8:30am by calling 020 3780 3609**.

Students and families experiencing difficulties with attendance matters should contact the school at the earliest opportunity to talk to their child's Head of Year.

If you require further information regarding Attendance, please refer to the school Attendance Policy, found by clicking [here](#).

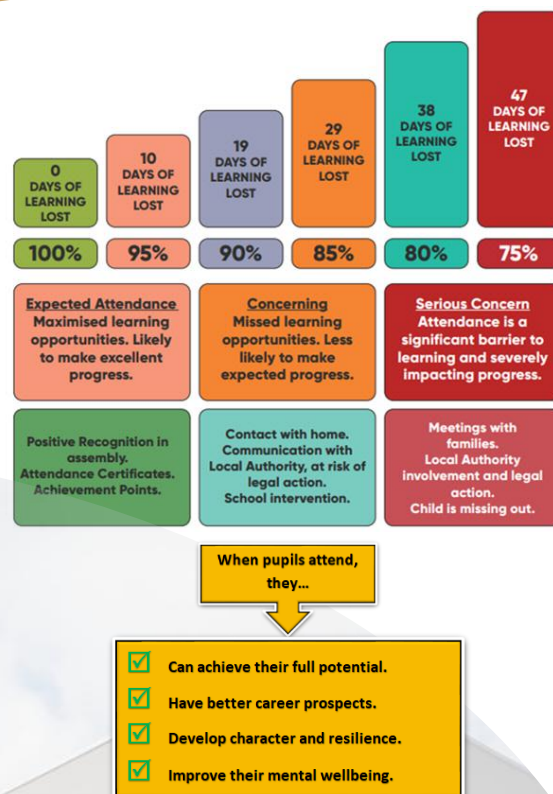
The school gates are open between **8:25am and 8:35am**. If your child arrives after this, **they are late**.

If your child arrives late to school, without a valid reason from home, they will be sanctioned with an **after school detention that day**. This will be communicated with families. If your child arrives after **9:30am**, they will remain in reception until a family member has been spoken to, to provide us with a reason for their absence. This will be recorded as an unauthorised absence, which could lead to Local Authority intervention.

Students are expected to arrive on time for all lessons. Arriving late to lesson means that students miss out on the 'Connect' phase of the lesson, which is integral for promoting memory and retention.

We expect learners to be responsible for their own time keeping and management. **If you are not on time, you are late**. These habits will help promote positive work and learning habits through student's time at Eastbrook School, but also, into the wider world when they leave.

We teach students that Attendance and Punctuality Matters!



PROUD TO BE A School of Character

'We are what we repeatedly do. Excellence, therefore, is not an act, but a habit.'
Aristotle.

Character lies at the heart of everything that we do.

In addition to our academic curriculum, we focus on encouraging students to develop as global and skilled citizens. We want all students to achieve academically, but also to demonstrate good character habits in all aspects of their personal and professional life.

Our pastoral and academic curriculum is built around our **PROUD** habits. Eastbrook students use the knowledge and habits acquired to demonstrate **exemplary character** every day.

To be **PRINCIPLED**, all students are expected to behave in an honest and moral way. Doing the right things, for the right reasons at the right time.

To demonstrate **RESILIENCE**, we support our students to be adaptable in difficult and challenging situations. Be in a formal assessment, an issue in a lesson or a challenging experience in their home life. By building **RESILIENCE**, we develop stronger, well rounded and independent students.

By being **OPEN**, students can contribute towards the greater good of the school and of the wider community. Preparing students for a life outside and beyond school, and life that has been enhanced and enriched by their time at Eastbrook.

UNDERSTANDING means that you practice and develop intellectual curiosity and the pursuit of knowledge, embedding an appetite and desire for lifelong learning, not just in school and academia, but in fields students are passionate about.

And finally, that our students are **DISCIPLINED**. They are thoughtful and considerate of the way they act and the way they treat peers and staff, but also take responsibility for their own actions.

The House System

When you join Eastbrook, you will be assigned to one of our four Houses.

Throughout your time with us you will take part in a variety of physical, academic, creative and scholarly activities that will contribute towards the success of your House.

We believe that a House system is essential in developing a sense of belonging, building a sense of community and encouraging ownership and accountability of our actions. All members of the school community, including teaching and support staff, are assigned to a House.



Enrichment at Eastbrook

'Wisdom is not a product of schooling but the lifelong attempt to acquire it.'
Albert Einstein

At Eastbrook, we do not just focus on enrichment and education in the classroom. We believe that all young people should have the experiences that enrich them not only academically but socially and culturally. Our Enrichment Programme is tailored to develop Cultural Capital and promote this for the following reasons:

Cultural Awareness and Diversity

As a school in the heart of the Dagenham community, there is a broad and diverse culture within and around the school. Our enrichment programme seeks to create opportunities where they may be by themselves limited, offering students fun and engaging afterschool clubs and societies, educational visits and access to workshops that foster respect and understanding.

Skill Development

Our varied enrichment programme offers students the opportunity to develop a wide range of skills beyond the traditional curriculum. This includes creative skills through the arts, music, and drama, or technical skills through coding, sports, and other practical workshops. These skills can help students become well-rounded and adaptable individuals, ready to face future challenges.

Social and Emotional Growth

A curriculum that extends beyond the classroom promotes teamwork, leadership, and resilience. Whether through sports teams, volunteering, or peer mentoring, students learn the value of collaboration and empathy. They are also given opportunities to build confidence and self-esteem, essential for personal growth.

Academic Engagement

Our Enrichment Programme complements and enhances classroom learning. For example, a science club can offer hands-on experiences that bring concepts to life, or a creative writing group can inspire students to think differently about literacy. This can increase student engagement and motivate them to pursue their studies with greater enthusiasm, leading to greater academic achievement and attainment.

Community and Belonging

Our broad Enrichment Programme provides a sense of belonging and identity for students. By engaging in school clubs, local partnerships, or participating in school concerts and events, students develop a sense of pride in their school and community, which boosts their motivation and academic performance.

Enrichment Week

The last week of the school year is the Keystone of our Enrichment Programme. **Enrichment Week** begins with **Sports Day**, an inclusive event allowing all students to be involved and the represent their House. The day consists of a range of sporting, problem solving and athletic events, all of which contribute towards the coveted **House Cup**. For the next three days students participate in a combination of on and off-site activities and educational visits including Kew Gardens, the Natural History Museum, the Imperial War Museum, Greenwich Park, a walking tour of London and Adventure Island!



Teaching & Learning

Teaching and Learning at Eastbrook

At Eastbrook we focus on a broad, knowledge rich curriculum, that meets the needs of all students. Students study a range of subjects that develop the cultural capital and intellectual skills necessary to succeed in further education, employment and life itself.

Across subjects ranging from English to Computing and Performing Arts, a student will learn about Medieval Africa, Algebra, French culture, programming languages, musical theatre, woodwork, epic Greek poetry, powerlifting, and a great deal more, by the time they reach Christmas!

Our teachers ensure that students become scholars; developing a healthy appetite for self-improvement, and study, through setting excellent standards for all, and using their experience, along with evidence-based pedagogy, to structure and deliver lessons.

Assessment at Eastbrook School

Research indicates that frequent low stakes testing is the most effective way to deliver positive outcomes and minimise the stress around assessment. This is because it ensures that students receive rapid feedback, practice retrieval often (which makes memory), and are never too far away from another opportunity, to make progress on their previous result.

All students sit a Mid Term and End of Term Assessment in each six-week period, in each subject. Mid Terms are short multiple-choice tests, which are peer marked and not reported on centrally, to develop student knowledge. End of Term Assessments are marked by staff and given a 0-9 grade which allows students and parents to track a student's progress against their GCSE target grades, on a termly basis. These assessments focus on longer, independent work, for example, essay writing in English, still life drawing in Art, or problem solving in maths.

Knowledge Organisers

We don't do 'homework' at Eastbrook, instead we call it 'independent study'.

Families are not asked to complete a range of new learning or project related tasks, outside of the classroom. Instead, our curriculum is published in the form of a knowledge organiser booklet. Each student receives a booklet at the beginning of the year, which contains key vocabulary, visual aids, curricular summaries and 'self-study' questions, for a given half term.

Your role as a student is to use this booklet to quiz and test yourself both in school and out of it, on the knowledge you have been taught. You will complete one question per subject, per week, from the booklet, in your dedicated independent learning book. Teachers will grade your 'self-study' progress termly.



Rewards & Achievement

As a school we cultivate a climate of recognition, built around our character education and our rewards and achievement systems. We recognise positive behaviour and use this as a tool to model and shape student expectations. Our achievement system is built around the PROUD Habits, which encourages growth mindset, self-determination and self-development.

PROUD Points are awarded to students who display excellent efforts in lesson or through schoolwork, contributions to the school community and demonstration of excellent character.

PROUD Points and Achievement

PROUD Points are awarded to students for positive conduct and behaviour. We recognise and celebrate Achievement by taking the number of **PROUD** Points, minus the number of Behaviour Points. These points are accumulated and measured against key milestones which are recognised and celebrated during end of term celebrations.

Rewards

As part of our celebration assemblies, we recognise students who obtain the following thresholds.

150 PROUD Points. **Bronze** Award.

250 PROUD Points. **Silver** Award.

350 PROUD Points. **Gold** Award.

100% Attendance in a Term / Year.

Reward Trips

There is a reward trip for every year group at the end of every term. These are for students who consistently demonstrate outstanding behaviour, character, conduct, progress, attendance and behaviour. This may include trips to the theatre, cinema, bowling and other cultural capital opportunities.

At the end of the summer term students will be invited to take part in an **Enrichment Week**, offering them a range of opportunities to engage and soak up some of our local and London culture.

PROUD to be Headteacher Awards

At the end of each half term the Pastoral Teams identify and nominate Students of the Half term within their Year Groups. Students are recognised for demonstration of the **PROUD** Habits in the school community. Students are awarded in celebrations assemblies by the Headteacher with a certificate and a badge for the relevant habit.

	Achievement Type	
P1	Outstanding completion of work Outstanding contribution to lesson Outstanding effort in lesson Positive behaviour within the classroom Demonstrating kindness towards peers	1 PROUD Point
P2	Consistent outstanding completion of work Consistent outstanding contribution to lesson Consistent outstanding effort in lesson Consistent positive behaviour within the classroom Demonstrating wisdom in learning	2 PROUD Points
P3	Outstanding performance in an assessment Outstanding effort in an assessment Consistent positive attitude to learning Consistent attendance to enrichment club Demonstrating aspiration to improve	3 PROUD Points
P4	Demonstrating PRINCIPLED through moral and honest habits Demonstrating RESILIENCE to overcome a challenge Demonstrating OPENNESS by supporting the school community Demonstrating UNDERSTANDING by supporting a peer Demonstrating DISCIPLINE by showing self drive / motivation	4 PROUD Points
P5	Top 20 Progress in Assessment 100% Attendance in a Term 100% Punctuality in a Term Head of Year Award PROUD to be Head Teacher Award	5 PROUD Points



Behaviour Expectations

At Eastbrook School we believe that behaviour is an act of character and as such we have the highest possible standards. Our school creates an environment that is friendly, caring and supportive, so students feel safe, happy and where learning can flourish. We expect for students to conduct themselves in a responsible and respectful way, where lessons have a relentless focus of learning. The learning and progress of students should not and will not be affected by distractions. We believe that students should take responsibility for their own behaviours and their own behaviour choices, and that they will accept any consequences of poor behaviour choices.

Argumentative, challenging or disruptive behaviour will not be tolerated, and students will be sanctioned in line with the school behaviour policy. Sanctions include, removal of break / lunchtime, afterschool detentions, internal suspension, formal suspensions, direction off site by the Headteacher or Permanent Exclusion. After school detentions run daily between 3:10pm and 4:00pm. Communication will be made with parents / carers, if a student has a detention, but the school does not require consent from the parent / carer.

Warn, Move Remove

The school does not tolerate or accept behaviour that affects the learning of others. We use a three-stage warning system to correct behaviour. The purpose of this system is to encourage self-regulation, de-escalate classroom confrontations, and provide students with time to change their behaviour choices. If a student continues to make poor behaviour choices, despite teacher intervention, they will be sent to the Relocation Room and issued with an after-school detention.

Relocation Room

The Relocation Room is a supervised space for students who have been relocated to self-regulate, reflect and correct any behaviour issues, it may also be used if a student needs to be kept out of circulation. Students remain in the Relocation Room for as long as is deemed appropriate; however, the school makes every effort to return students into lessons as soon as it is safe and appropriate to do so.

Pastoral Support Room (PSR)

In addition to the Relocation Room, we also have the Pastoral Support Room which is supervised daily by our Pastoral Team. The PSR is for any student who is experiencing any form of crisis, or who needs to report an issue that they are having.

Standards Room

If a student arrives late to school, or in incorrect uniform, they may be sent to the Standards Room, where communication will be made with home and any issues can be addressed or corrected.

Mobile Phones

Eastbrook School has a no mobile phone policy. Any mobile phones that are seen are confiscated in line with school policy and kept for a period of five days. A parent / carer will be required to come and collect the phone.

Banned Items

If a student is found in possession of a banned item, it may lead to a suspension and permanent exclusion from school. A full list of banned items can be found within the School Behaviour Policy; however, these are generally considered to be any item that could cause harm to oneself or others.



Safeguarding at Eastbrook

Eastbrook School aims to ensure that:

- Appropriate action is taken in a timely manner to safeguard and promote children's welfare.
- All staff are aware of their statutory responsibilities with respect to safeguarding.
- Staff are properly trained in recognising and reporting safeguarding issues.

Safeguarding and promoting the welfare of the children means:

- Protecting children from maltreatment.
- Preventing impairment of children's health or development.
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care.
- Taking action to enable all children to have the best outcomes.
- Safeguarding and child protection is everyone's responsibility.

The Designated Safeguarding Lead (DSL)

The DSL is a member of the Senior Leadership Team. The DSL is the nominated member of staff who oversees all aspects of Safeguarding and Child Protection.

Within the Safeguarding Team there are Deputy Designated Safeguard Leads, who support students, staff, families and the DSL. During term time, the DSL and DDSLs will be available during school hours for staff to discuss any safeguarding concerns.

If the DSL's and DDSL's are not available, the Headteacher of Secondary **Mr Jamie Gibson** will be available to support.

The Safeguarding and Child Protection Policy

Full details regarding the school's procedures for dealing with Safeguarding concerns can be found within the [Safeguarding and Child Protection Policy](#).

This includes details regarding concerns of FGM, Extremism, Sexting, Peer on Peer Abuse, County Lines and students at Risk of Criminal Exploitation.

Full details about the Safeguarding and Child Protection policy can be found on the school website, www.eastbrookschoo.org.

If a parent or adult feels that a child is suffering or likely to suffer from harm, or in immediate danger, contact the police on **999**. Alternatively, the Multi Agency Safeguarding Hub (MASH) can be contacted to request further advice or direction: **020 8227 3811**.

LLBD have an online referral system, allowing anyone to contact the MASH team, this is known as a Multi-Agency Referral Form (MARF):

www.lbbd.gov.uk/children-young-people-and-families/report-serious-concern-about-child-marf-professionals



Student Voice at Eastbrook

Student Voice & The Junior Leadership Team

At Eastbrook we believe that Student Voice is an essential ingredient of a thriving school community, as it aims to represent the collective opinions, and needs of the student body. All students are encouraged to participate in Student Voice initiatives to ensure that their voices are heard and valued within the school community.

Whilst Student Voice has only been running in its current format for a short time at Eastbrook, we are PROUD to say that it has already created opportunities for students to share their thoughts, ideas and feedback. This includes participating in the Junior Leadership Team, engaging in surveys or focus groups, or simply speaking up in classroom discussions. Our aim is for Student Voice to become a dynamic tool which allows all students to have a meaningful impact on their school experience from Teaching & Learning, Wellbeing and the Wider School Community.

A key focus of Student Voice has been the Junior Leadership Team (JLT) who play a vital role within the school community. The JLT has given students opportunities to develop leadership skills, contribute to decision-making processes, and make a positive impact on their school environment. Composed of students from various year groups, the JLT serves as a representative body that advocates for the needs and interests of their peers and aims to promote a culture of inclusivity and collaboration.

The JLT also plays a crucial role in organising and leading school events, initiatives, and projects. From helping teachers with the planning of Culture & Identity week to creating a pitch for the Jack Petchey Environmental Award, the JLT works together to create diverse opportunities for students. For example, future projects include collaborating with Barking Abbey, volunteering at a local Food Bank, organising a fundraiser Football Marathon and participating in a Youth Conference workshop. In addition to this, many teachers have reached out to the JLT members to seek their help with organising events.

In summary, the Junior Leadership Team plays a multifaceted role within a school community, providing students with opportunities to develop leadership skills, advocate for their peers, and help create a positive learning environment. Being a member of the Junior Leadership team is an exciting opportunity to become actively involved in shaping the school community and we encourage new and existing students to apply each year.

Members of the JLT 2024



Office Information

**EASTBROOK SCHOOL
DAGENHAM ROAD
DAGENHAM
RM10 7UR**

**Contact Number: 020 3780 3609
Option 2: Secondary Reception**

Email: office@eastbrookschoo.org

**FURTHER INFORMATION CAN BE FOUND ON OUR SCHOOL WEBSITE:
www.eastbrookschoo.org**

